



Issue Date 1st February 2015.

## **CLASSIC MOTOR CYCLE CLUB OF VICTORIA inc. (CMCCV inc)**

### **VIC ROADS CLUB PERMIT SCHEME (CPS) INFORMATION**

From the 31st January 2015 Vic Roads have introduced changes to NEW – CPS applications only.

Existing permit renewals are NOT affected.

Our Club is required to sign a new agreement with Vic Roads to administer our duties under this new agreement.

The Club together with existing and new Permit holders have obligations which Vic Roads will rigorously administer due to misuse of the original system.

#### **1. Club CPS Criteria.**

- \* Motor cycle eligibility remains unchanged at a rolling 25 years.
- \* Classic Club policy requires ALL motorcycles to be subject to a Road Worthy Certificate (RWC).
- \* Motor cycles manufactured after 30th June 1975 with no registration history in Australia require a Vehicle Assessment Signatory Scheme certificate [VASS] to ensure compliance to the ADR's which applied when the motorcycle was manufactured.
- \* Written off motor cycles are not eligible for CPS.
- \* The applicant has been a financial member of the Club for a minimum of 6 months.

#### **2. Requirements for NEW applications being lodged with the Classic M/C Club of Victoria inc.**

- \* Completed NEW - Club Permit Application form.
- \* Vehicle Eligibility and Standards Declaration form.
- \* RWC
- \* 5 x image dated photographs of the motor cycle. Applicant to supply as hard copies. 1 x left side, 1 x right side, 1x rear view, 1x engine number, 1x frame number.

All the above to be forwarded to the Club PO Box for approval and signature together with a **return addressed and stamped envelope.**

After receiving your permit documents and number plate from Vic Roads you must then notify the club of the permit number and expiry date.

Club Permit Application form , Vehicle Eligibility and Standards Declaration form are available on the Vic Roads – Club Permit web site.

Important Information relevant to all Club Permits.

(As printed on the New Club Permit Application form which is signed by the Applicant and the Club.)

### **Suspension or Cancellation of Permit.**

Vic Roads may suspend a club permit if it reasonably suspects that;

- \* the permit holder is engaging in conduct which threatens public safety or undermines the integrity of the club permit scheme; or
- \* the vehicle operated under the club permit is not an eligible vehicle; or
- \* the permit holder is failing to comply with any of the conditions of the club permit;  
or
- \* the permit holder has disposed of a vehicle and has not destroyed the club permit label and the vehicle's log book and removed the number plate; or
- \* the vehicle is considered unsafe for use on the road. Vic Roads may cancel a club permit if any action required by a suspension is not taken within the period stated in the notice and it reasonably believes that a reason for the suspension of the club permit still exists.

### **Responsibilities of club permit holders.**

When driving a club permit vehicle, a permit holder must.

- \* ensure that the club permit is correctly affixed inside the log book for the vehicle.
- \* carry the club permit and log book for the vehicle at all times the vehicle is being used on a highway.
- \* on each day that the vehicle is driven further than a 100 metre radius from the entrance of the vehicle's garage address, the driver must fully complete the next entry into the log book before commencing the journey.

Club permit holders must remain a current financial member of an approved club.

Vehicles operated on a club permit must be safe for use on a highway. The vehicle must be available for audit by Vic Roads on request.

Club permit vehicles must display the club permit label and club permit number plate/s issued in respect of the vehicle.

Club permit vehicles cannot be used for commercial gain.

**Club permit holders must inform Vic Roads of;**

- \* a change to the vehicle's residential, postal or garaged address.
- \* a change to the vehicle's description i.e. Colour.
- \* modifications to the vehicle that may affect its compliance with Vehicle Standards and/or modification guide lines.
- \* transfer to another approved club.
- \* the sale of a club permit vehicle [when advised Vic Roads will cancel the permit].
- \* the surrender of a permit.

**CMCCV obligations to Vic Roads.**

The Classic Club has signed a new agreement with Vic Roads to comply and administer our responsibilities for the CPS. The responsibilities are as follows.

1. Maintain a register of club permit holders and club permit vehicles operated by the club members.

Clubs are required to provide a current copy of their register within 14 days of receipt from Vic Roads. Additionally, clubs may be requested to cross check their register against records provided by Vic Roads to identify any discrepancies.

2. Maintain a register of dated photographs for all vehicles for which an initial club permit is sought.

Dated photographs must include images as previously indicated. Clubs are required to provide photographs to Vic Roads within 7 days of receipt of a written request from Vic Roads.

3. Provide endorsement of club permit applications.

- \* Club endorsement declares the following to be true and correct.
- \* The permit applicant is a current financial member of the above club.
- \* The vehicle is an eligible vehicle within the meaning of regulation 152 of the Road Safety(Vehicles) Regulations 2009.

- \* The vehicle meets the vehicle standards as declared to the Vehicle Eligibility and Standards Declaration form provided with the club permit application.
  - \* The items listed on the Vehicle Eligibility and Standards Declaration form (for example, certificate of roadworthiness etc.) under the indicated eligible vehicle category are provided in accordance with the declaration.
  - \* The club is in possession of photographs of the vehicle.
4. Endorse club permit renewal applicants are current financial members of the club.
  5. Promptly notify Vic Roads of modifications outside of vehicle standards or modification guidelines or safety issues for any club permit vehicles endorsed by the club. Clubs must promptly notify members of suspected safety issues or non compliance with the Vehicle standards and/or modification guidelines and require that these issues are rectified within 14 days. If issues are not resolved by the member within 14 days, the club must notify Vic Roads.
  6. Notify Vic Roads in writing within 7 days if a club becomes aware or reasonably suspects any of the following;
    - A pattern of incorrect use of a club permit log book by a club member.
    - A club permit vehicle operated by a club member is not an eligible vehicle.
    - A club member has ceased to be a financial member of the club.
    - A club permit vehicle is suspected of being used for commercial gain.
    - A member has failed to restore a vehicle to safe condition or has failed to prove compliance with Vehicle Standards and/or appropriate modification guidelines following a notification from the club under the above paragraph in accordance with the terms of that notification.
    - A vehicle operated by one of its members under a club permit has been sold or otherwise disposed of and the club permit log book and club permit were not destroyed on disposal as required by the Road Safety [Vehicles] Regulations 2009 and/or the club plates were not removed.
    - A vehicle operated by one of its members under a club permit has been disposed of with

The intention of undermining the club permit scheme (for example, a club permit vehicle has been sold to a “friend” so that a new log book can be obtained, but the previous owner continues to utilize the vehicle).